**General Guidelines for Institute-Level Physical Counselling for all rounds at SIET, Nilokheri(Karnal)**

1. The Physical counselling will be as per HSTES guidelines.

2. The eligible candidates of the EWS/TFW category of Haryana who did not participate/registered on the HSTES portal for online counselling can participate in institute-level physical counselling with the required documents as per HSTES prospectus 2024-25.

3. If any candidate wishes to apply for more than one category (EWS/TFW). He/She must submit separate application form category-wise.

5. Candidates must be physically present on the day of physical counselling and will mark their attendance to participate in physical counselling.

**6. Candidate should bring two sets of photocopies of all supporting documents.**

**7. On daily basis counselling**applications will be taken by Institute every day from 04.09.2024 to 15.09.2024 up to 1.00P.M. (except Saturday, Sunday). Merit list will be displayed at 2.30 PM every day. On 14 and 15.09.2024 institute will remain open for admissions.

9. At the time of seat allotment, if any candidate who earlier marked their attendance but is due to any reason not available at the current situation of rank and appears at a later position on that day of counselling, they will be provided seats available at that moment of time.

10. Bring all the original documents for verification.

11. The candidates must report in the Institute as per schedule strictly with all original certificates The selected candidates shall have to deposit the first semester fee of Rs. 31,900/- on spot, through credit/debit card/Net-banking. The annual fee of Institute is Rs. 46,900/- only. Fee will be deposit on spot and cash will not be accepted.

**12. Candidates are advised to visit the SIET website regularly for updated information.**

1. As per the AICTE guidelines the last date for fee refund will be 11.09.2024, no fee refund request will be entertained after 11.09.2024.

**Note:- For any query candidates may contact Helpline No: 01745-247003. HOD ME - 989699117 HOD ECE- 8529947988, HOD Civil Engg.- 9896427805, HOD CSE-9416350145, HOD EE-8529947988, Hostel Warden (Boys)-9729629786, Hostel Warden (Girls)-895098588:**